

# CHIPPEWA VALLEY AMATEUR RADIO CLUB, INC.

## CONSTITUTION

### ARTICLE I: NAME OF THE ORGANIZATION

Section 1. The **name** of this organization shall be the CHIPPEWA VALLEY AMATEUR RADIO CLUB, INC. hereinafter referred to as CVARC.

### ARTICLE II: PURPOSE AND SCOPE

Section 1. - The **purpose** of this club shall be:

- a. to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism, and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the Community.
- b. encompass the purpose of amateur radio as set forth by the Federal Communications Commission Rules and Regulations, to wit:
  - (1) to provide public service, particularly in emergencies,
  - (2) to continue and extend the advancement of radio art,
  - (3) to encourage the improvement of the communication and technical phase of radio art,
  - (4) to increase the number of trained operators, technicians and experts, and to
  - (5) enhance international good will.

### ARTICLE III: MEMBERSHIP

Section 1. – **Eligibility** - All persons interested in Amateur Radio communications, whose membership application has been approved, may belong to CVARC.

Section 2. - **Annual Dues** - Dues per annum may be levied against the membership for the support of the goals, purposes, and activities of the organization. Dues shall be due and payable no later than the Annual meeting of each year, in an amount to be determined by Bylaws/Policies.

Section 3. - **Participation** - All members are expected to actively participate in The general activities of this club. When volunteers can not be obtained to fill positions, members may be appointed.

Section 4. – **Types** – CVARC membership types shall be as follows: a. **Full Membership** – Full membership is open to licensed Amateur Radio operators. Full membership carries all club privileges including the right to hold office and

vote on all questions presented to the membership.

b. **Associate Membership** – Associate Membership is open to those individuals who are actively engaged in a class leading to an Amateur Radio license and all other interested persons (i.e. SWL's). Associate Membership includes all club privileges except the right to hold elected office or vote for club officers or constitutional changes.

c. **Honorary Membership** – CVARC may bestow honorary membership upon any individual recommended by the executive board and approved by a three-fourths majority of the voting members present at a regular meeting of the club (quorum required).

Section 5. – **Resignations** – Any member wishing to resign membership from CVARC shall submit a written notice to that effect to the Secretary who shall present the resignation to the general membership at a regular meeting of the club for action.

Section 6. – **Involuntary Termination of Membership** – A member may be terminated from CVARC membership for cause by a three fourths vote of the members present at a regular meeting. Such recommendation for membership termination must be approved by the executive board and a quorum must be present at the meeting at the time of the vote. The minimum of a two week prior notice of involuntary termination of membership consideration must have been provided to the general voting membership prior to the meeting at which the action is being proposed. F.C.C. action(s) against a member for willful violations of federal rules and willful behavior inconsistent with the Amateur's Code (Paul Segal, EEA, 1928), etc., may constitute cause.

Section 7. – **Arrears** – The secretary shall notify, in writing, any member who is two months in arrears with dues, and if the dues are not paid within 45 days thereafter said member shall be dropped from CVARC membership unless satisfactory arrangements can be made with the executive board to satisfy the arrears.

#### Article IV: OFFICERS

Section 1. - **Elected Officers** - The elected officers of this club shall be the President, Vice President, Past-President, Secretary, and Treasurer.

Section 2. – **Election** – Election of officers shall take place at the Annual Meeting. New officers shall take office at the regular club meeting following their election at the annual business meeting.

Section 3. – **Vacancies** – Vacancies that occur between elections shall be filled in accordance with the provisions of the Bylaws/Policies.

Section 4. - **Term of Office:**

a. **Vice President** – A new vice president shall be elected each year. This individual shall serve for three years (unless removed by action of the general membership or through

resignation) and progress automatically to become president during their second year and past-president in their third year of service.

- b. **President** – A new individual shall become president each year unless unforeseen circumstances (i.e. covid, no vice-president, etc.) in which case the president can remain in office for two terms maximum. The president shall automatically progress to the office of past-president (unless removed by the general membership or through resignation).
- c. **Past-president**- A new individual shall become past president each year.
- d. **Secretary** – The secretary is elected for a one year term and may succeed themselves only once.
- e. **Treasurer** – The treasurer is elected for a one year term and may succeed themselves only once.
- f. **Comptroller** – The comptroller is an appointed, non-voting board member who assists with tracking yearly matters such as insurance, taxes, other required reporting

Section 5. – **Limitations** – No member shall hold more than one office at a

## time. ARTICLE V: EXECUTIVE BOARD & CORPORATION BOARD OF DIRECTORS

Section 1. – **Executive Board** – The Executive Board shall be made up of the five elected officers and the chair(s) of each standing and ad hoc committee. The duties, responsibilities, and limitations of the Executive Board shall be spelled out in the CVARC Bylaws/ Policies.

Section 2. – **Corporation Board Of Directors** – The Corporation Board of Directors shall be the five elected officers of the CVARC. The duties, responsibilities, and limitations of the Corporation Board of Directors shall be those required by the State of Wisconsin and Federal Government along with any other provisions as spelled out in the CVARC Bylaws/Policies.

## ARTICLE VI: MEETINGS

Section 1. – **Meeting** - Business, special, and social. CVARC meetings shall be held in accordance with the provisions of the Bylaws. Section 2. – **Quorum** - The Bylaws shall define a quorum for the transaction of business, of all general membership, executive board, and corporation board of director meetings.

Section 3. – **Annual Business Meeting** - The Annual Business Meeting shall be held in April. At least one regularly scheduled general membership meeting shall be held after the annual meeting and prior to any CVARC summer break that shall be scheduled in accordance with the Bylaws/Policies.

Section 4. – **Corporation Board Of Directors Annual Meeting** - The Corporation Board of Directors annual meeting shall be held immediately after the general

membership annual meeting. All other Corporation Board of Directors meetings shall be held in compliance

3

with any applicable rules or statutes of the State of Wisconsin, the Federal I.R.S., and / or provisions of the CVARC Bylaws/Policies.

#### ARTICLE VII: COMMITTEES

Section 1. – **Committee Appointments** - The President shall appoint all committee chairpersons and members for both Standing and ad hoc committees with the approval of the CVARC Executive Board.

Section 2. – **Ad hoc Committees** - The President shall create any ad hoc committee as he/she deems necessary to carry out the work and responsibilities of the CVARC.

Section 3. – **Presidents membership on Committees** - The president shall be an Ex officio member of all committees except the Nominating Committee.

Section 4. – **Standing Committees**. At the formation of this CVARC Constitution the Standing committees shall be no less than the following:

- a. Audit Committee
- b. Nominating Committee
- c. Newsletter Committee
- d. Constitution & Bylaws / Policies Committee
- e. Program Committee
- f. Membership Committee

#### ARTICLE VIII: AMENDMENTS

Section 1. – **Amendments** - This Constitution may be amended at any regularly Scheduled meeting of the CVARC by a two-thirds vote, a quorum being present, provided that the proposed amendment was moved at the previous regular membership meeting and posted on the website and/or e-mailed to all club members at least two (2) weeks in advance of the vote.

#### ARTICLE IX: PARLIAMENTARY AUTHORITY

Section 1. – **Parliamentary Authority** - Robert's Rules Of Order, Revised shall govern all cases to which they are applicable and in which they are not inconsistent with this Constitution or Bylaws/Policies of the CVARC, or with any Special Rules which the Club may adopt. Such Special Rules, if any, shall be adopted by majority vote of the Members present at a regularly scheduled meeting of the CVARC, a quorum being present.

END

### **Constitution History Data**

Constitution Adopted: 12-1-03 All members were present at Fifth Quarter and a unanimous vote was cast in favor of the constitution. Article VII, Section 4,item “e” ( Program Committee) added 9-1-09 at regular monthly meeting unanimous yes Article VII, Section 4, item “f” (Membership Committee) moved by the Vetting Committee (W9ZZI, WD9HFT & W9JRW)to be added as a standing committee. Passed unanimously at October, 2009 regular club meeting.  
Decision to create a Comptroller non-voting officer that is voted on by members approved December 2023.

---

Changes adopted and ratified on 02/04/2024 unanimously by CVARC members

